

Exam Invigilator L2

School:	Babington Academy	Posted:	13th March 2019
Location:	Leicester, Leicestershire	Expires:	26th March 2019
Contract Term:	Temporary	Start Date:	12:00 AM
Contract Length:	casual		As soon as possible
Salary:	£10.84 per hour	Job ID:	1035735
Hours:	Part Time		



Babington Academy

We are looking to appoint a Senior Invigilator to join our team at Babington Academy for the forthcoming summer GCSE exams which take place during May and June.

The successful candidate will have supervisory responsibility for our team of exam invigilators. Duties will include organising timetables, materials and equipment along with arranging the availability and training of invigilators during busy exam periods.

The successful candidate will have a good level of numeracy and literacy and have experience of working in an educational setting with staff and students. The successful candidate will work well as a member of a team, have good communication and organisation skills and will display a high level of competency and judgement in a variety of situations. The successful candidate will also be able to exercise confidentiality as and when necessary.

Closing Date: 25th March 2019

Safeguarding Statement:

We are committed to safeguarding and promoting the welfare of children. Applicants will be required to undertake pre-employment checks, such as an Enhanced Disclosure and Barring Service (DBS) Check. Applicants who will be undertaking early and/or later years childcare (or the management of such childcare) will be required to complete a declaration that neither they, nor anyone who lives in the same household, is a disqualified person under the Childcare (Disqualification) Regulations 2009.