

Employer Engagement Officer

School:	Oaklands School	Posted:	15th May 2019
Location:	Hounslow, Middlesex	Expires:	7th June 2019 09:05 AM
Contract Term:	Permanent	Start Date:	As soon as possible
Salary:	£28655 to £30238 per annum	Job ID:	1048385
Hours:	Full Time	Job Reference:	150519



Oaklands School

Employer Engagement Officer

Actual Salary: £28655 to £30238 per annum

Great Oaks College is a new specialist independent college that is co-located within Oaklands School new state of the art, purpose built premises located in Gresham Road, Hounslow. We are close to Osterley Tube Station and public transport routes and just 15 minutes' walk from Hounslow bus station.

The college provides further educational opportunities to post 19 students that have moderate, severe, profound and multiple learning difficulties or autism. We currently have 3 tutor groups of students on 3 courses however over time we will offer 6 distinct courses in 3 pathways. Our education programmes are designed to prepare students for active lives, increasing the opportunities available to them through increased independence.

Due to our rapid and continued expansion we are looking to appoint an employer engagement officer to co-ordinate and develop the work experience programme for students in our sixth form and those following the vocational pathway. If you are an experienced job coach looking for your next career move, this could be the role for you. You must have excellent communication and team working skills and be a team player. Great Oaks College believes that all of our students are capable of making outstanding progress and we want to appoint individuals who share our belief and are committed to making this happen. Please refer to the job description and person specification for full details of the role.

We value our employees and offer excellent training and support as well as a pension scheme, employee assistance programme and other well-being benefits.

Great Oaks College is committed to safeguarding and promoting the welfare of children and young people and anyone applying to work at the college is expected to share this commitment. This position is subject to a satisfactory fully enhanced DBS check, health clearance and references being received. All positions are subject to the satisfactory completion of a 26 working week probation period.

Details of this post are available on the College and Oaklands school website. Visits to the college are welcomed. Please contact Rany Kalsi, HR Manager for an appointment

If you would like to join our friendly and supportive team, please complete and email the application form. Please ensure that you explain clearly in your application how you meet the person specification.

Closing Date: 9am 7th June 2019

Interview Date: 17th June 2019

Start Date: ASAP

Contract Type: Permanent, Term Time Only plus 2 weeks during summer holidays (41 weeks)

You will be an employee of Great Oaks College Charitable Trust

Pay Scale: Hounslow Payscale SO2 point 26 to point 28

Actual Salary: £28655 to £30238 per annum

Hours of work: 36 hours per week – 8.15am to 4.15pm Monday to Friday (some flexibility over start and finish times)

CV's will not be accepted. No Agencies Please.

Safeguarding Statement:

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