

# Midday Assistant

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|-----------------|--|----------------|-----------------------------|
| School:         | Penbridge School                                 | Posted:        | 10th March 2023             |
| Location:       | New Road,<br>Portsmouth,<br>Hampshire PO2<br>7RW | Expires:       | 16th April 2023<br>11:59 PM |
| Contract Type : | Permanent  | Start Date:    | As Soon As<br>Possible      |
| Salary:         | £2,933- £3,059 per<br>annum                      | Job ID:        | 1317073                     |
| Hours:          | Part Time, Term<br>Time                          | Job Reference: | 0000001023                  |



Penbridge School

## Midday Assistant

**Salary: TSAT Pay Group 1 Pro rata £2,933 - £3,059 for hours and weeks stated (£19,774 - £20,619 FTE)**

**Hours per week: 6.25 hours per week, term time only + 1 week**

**Contract: Permanent**

**Start date: ASAP**

**Closing Date: 16/04/2023**

**Interview Date : TBC**

We are seeking to appoint **Midday Assistant** at our **Penbridge Schools** to stimulate and engage our children in exciting play and games at lunchtime whilst maintaining their safety. A willingness to work as part of a team and seek positive solutions is essential.

This is an exciting opportunity to join our school and join our Trust!

## Our School

Formally known as Penhale Infant School and Newbridge Junior School, we officially joined together in September 2022 to form Penbridge Primary School. The infants site comprises of a nursery for 30 children and a 2-form entry infant school with 180 children on the roll including 16 in our Rainbow Fish Inclusion Unit.

## **“Pupils are happy and enjoy attending this welcoming school” – Ofsted 2022**

At Penbridge Schools, we are a proud member of the Thinking Schools Academy Trust. This enables us to create a unique offer for children: an "all-through" educational journey in which they remain with the same family of schools throughout their education.

Penbridge School is one of five primary schools and one secondary school in Portsmouth to benefit from Thinking Schools' award-winning resources, curriculum, and collaboration opportunities.

## **What you will need to succeed:**

***For a full list of responsibilities please see the attached job description and person specification***

- To be able to supervise pupils in the dining areas
- Ensure good standards of behaviour by the pupils; are maintained.
- Assist with associated ancillary duties (e.g. cleaning up spillages, ensuring tables are clean, etc).
- Ensure School security regulations; are upheld.
- Provide welfare support to the pupils of the school, including undertaking first aid duties (depending on training).
- Attend appropriate training sessions in order to increase knowledge and skills.
- To ensure First Aid is given and actions are recorded in the First Aid book.
- To ensure confidentiality in all matters pertaining to the children and the school.
- To be flexible and adaptable to deal with the changing needs of the school
- At the discretion of the school you may be required to work between 1 -5 INSET days per an academic year to complete additional training and safeguarding updates.

## The Thinking Schools Academy Trust

***The Thinking Schools Academy Trust is a family of schools consisting of both primary and secondary schools across Kent, Hampshire and Plymouth.***

We believe that every young person in our community deserves to have the best opportunities at life regardless of their individual circumstances.

Education is the key to transforming life chances and we support and develop every member of our community to:

- *Think about their Thinking*
- *Be their Best self*

- *Shape their Success*

### **In this way we transform life chances**

### **What our Trust will offer you:**

- The opportunity to work with and support happy and well-behaved children who are excited about learning and work with parents who are supportive of our school values and ethos.
- Vast support network from senior leaders and other colleagues within the school and our Trust
- An excellent Local Government pension scheme
- As a Trust we aim to foster a culture of appreciation with our fantastic Colleague recognition scheme
- Health and Wellbeing benefits including access to Thinking You - A 24/7 employee assistance programme for legal, financial, emergency health or lifestyle support
- Support staff have access to 'Discount for Teachers' with a huge range of money saving deals and vouchers
- A 'Refer a Friend' incentive scheme

### **What you need to do now:**

If you are interested in working at our small and friendly school, benefitting from a supportive network of colleagues across our Trust, and are keen to progress your career then please apply today!

**Early applications are encouraged and we reserve the right to close the vacancy if a suitable candidate is found.**

**We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.**

### **Safeguarding Statement:**

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check. As per KCSIE we will also undertake online searches for all shortlisted candidates.