

Head of Year (Non-Teaching)

School:	The Roundhill Academy	Posted:	16th March 2023
Location:	997 Melton Road, Thurmaston, Leicester, Leicestershire LE4 8GQ	Expires:	27th March 2023
Contract Type :	Permanent	Start Date:	09:00 AM
Salary:	Grade 9, Pts 19 - 22 (£24,947 - £26,935 per annum)	Job ID:	As Soon As Possible
Hours:	Full Time		1318231



Head of Year (Non Teaching)

The Roundhill Academy

Permanent

Contracted Hrs: 37

Working Wks: 41

Grade: Grade 9, Pts 19 to 22

Salary: £24,947 to £26,935 per annum

Start Date: ASAP

Do you have experience of working in a pastoral role?

Do you have a passion to ensure pupils are supported and encouraged to achieve their full potential?

Can you develop positive relationships with our students, families and external agencies?

If so, this could be the perfect opportunity for you!

An exciting opportunity has arisen for someone to join The Roundhill Academy as Head of Year on a permanent basis. The Head of Year is responsible for all aspects of pastoral care for a year group and lead in the initiatives to identify any barriers to learning.

The post holder will be required to work with students and families to raise attendance, understand trends in behaviour and implement strategies to deal with behaviour. The successful candidate will be required to undertake First Aid training.

This role is a rewarding one with a successful candidate having the opportunity to take responsibility to encourage, guide and support student wellbeing and academic achievement at the school, ensuring students achieve to the best of their ability.

The ideal candidate will:

- Have excellent communication and interpersonal skills
- Have the ability to develop positive relationships with students, parents, carers and external agencies
- Have the ability to prioritise and have a proactive and flexible approach
- Be a team player
- Have experience of pastoral support in a school setting
- Work well under pressure
- Be resilient

In return we offer:

- Opportunity to work within a supportive team
- Opportunities for career development with access to apprenticeship and training schemes
- Generous annual leave entitlements
- Access to the generous Local Government Pension Scheme (24% contribution by the employer)
- Employee Support Service (counselling) for employees and close family members (24/7 support)
- Employee Discount and Benefit Scheme
- Opportunity for an annual flu vaccination

Applications

If you would like to discuss this post or arrange a visit to the school please contact the Head Teacher, Tim Marston, prior to applying.

To apply for this position:

1. Apply using the online application form
2. Submit a supporting statement outlining the reasons why you are applying and your suitability for the position

Application Closing Date: 9am, Monday 27th March 2023

Provisional Interview Dates: Wednesday 29th March 2023, Thursday 30th March 2023

We look forward to receiving your application!

SAFEGUARDING...

Bradgate Education Partnership is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to be-have in such a way that supports this commitment. As part of the Trust's shortlisting process, all shortlisted candidates will be subject to an online search as part of our due diligence. Appointment to this post will also be subject to satisfactory pre-employment checks.

WE ARE ALL UNIQUE...

At our Trust inclusion means everyone is welcome. Everyone is treated fairly and with respect. We value individuality and uniqueness and aim to create a sense of belonging. We want an inclusive workplace that helps build the success of our pupils and reflects the diversity of the communities we serve.

Safeguarding Statement:

The Roundhill Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.