

# Higher Learning Teaching Assistant

School:	Kenyngton Manor Primary School	Posted:	21st March 2023
Location:	Bryony Way, Off Beechwood Avenue, Sunbury-on-Thames, Surrey TW16 7QL	Expires:	14th June 2023
Contract Type :	Fixed term contract	Start Date:	12:16 PM
Salary:	FTE- £26,080 to £28,617 per annum	Job ID:	As Soon As Possible
Hours:	Part Time	Job Reference:	1319390
			DOA KMS



Kenyngton Manor Primary School

This is a part-time, fixed term appointment, initially to 21 July 2023. Option to work 3 or 4 days a week, term-time from 8:15am to 3:30pm.

Pro Rata Salary information

19.5 hours a week (3 days): £12,093 to £13270 per annum

26 hours a week (4 days): £16,125 to £17,693 per annum

We have an exciting opportunity for an HLTA to join the team at Kenyngton Manor Primary School. The postholder will provide and deliver learning activities for whole classes of pupils under the professional supervision of a qualified teacher. You will be working within the framework set by the teacher, to contribute effectively to the planning and preparation of lessons and undertaking the HLTA's roles in these.

THPT value their staff very highly, as reflected in the excellent retention rates across the Trust. THPT also operate an extensive Rewards and Benefits Scheme that includes Loyalty & Service Awards, access to discount schemes and membership of the Teacher Pension Scheme.

All adults employed by the Trust have a responsibility for data protection and have a duty to observe and follow the principles of the GDPR Regulations.?

The Howard Partnership Trust welcomes applications from all, irrespective of gender, marital status, disability, race, age or sexual orientation.?

All applicants must be able to provide evidence of their Right to Work in the UK prior to commencement of employment. As part of our need to comply with UK immigration rules, you will be required to provide Home Office stipulated documentation prior to interview.

Early applications are encouraged. ?Please state your preference to work 3 or 4 days in your application.

We reserve the right to interview and appoint prior to the closing date of this advertisement.

Candidates should possess excellent interpersonal skills and listening skills with a commitment to helping.

HLTA status is essential (consideration will also be given to candidates looking to gain their HLTA qualification) and must be obtained under the national TTA scheme for HLTA assessment (in order to gain HLTA status it is essential that the candidates have a qualification in English/Literacy or Maths/Numeracy at NVQ Level 2 or equivalent within the National Qualifications framework).

Higher Level Teaching Assistants will have undertaken a range of professional development activities in aspects of learning support and are likely to hold teaching assistant qualifications at NVQ Levels 3 or 4 of the National Qualifications framework.

Values and Behaviours

We are a values-based organisation and seek to recruit individuals who can demonstrate our values.

Our values will be assessed through the selection process, so we ask all applicants when providing their supporting statement to also incorporate not only how they meet the essential criteria for the role but to also demonstrate our values.

Our values are:

Integrity- displaying honesty and having strong moral principles

Partnership- working together and taking collective ownership to achieve the same goals

Advocacy - working hard on behalf of others to maximise their success

Resilience - finding success again after something difficult or negative has happened

Compassion- displaying empathy towards and a desire to help others

Aspiration- aiming high to achieve success

Please ensure your supporting statement reflects our Values

SAFEWORKING AND FURTHER INFORMATION

## SAFEGUARDING AND FURTHER INFORMATION

The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).

The Howard Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Due to the nature of this role, it will be necessary for the appropriate level of criminal record disclosure to be undertaken. In making your application, it is essential you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences. This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are 'spent' under the provision of the Act, and, in the event of the employment being taken up; any failure to disclose such convictions will result in dismissal or disciplinary action. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.

THPT can offer:

An opportunity to be part of a dynamic and developing organisation

Excellent benefit package to include Cycle to Work, Sainsbury's Loyalty Discount and access to discount schemes

Fantastic Local Government Pension Scheme, including generous employer contributions

Rewards and Benefits Scheme that includes Loyalty and Service Awards

Thank you for your submitting your application for this role within The Howard Partnership Trust.

### **Safeguarding Statement:**

As part of our standard recruitment procedure, we would draw your attention to the fact that the school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).