

Student Liaison Officer

School:	Richard Taunton Sixth Form College	Posted:	12th September 2023
Location:	Hill Lane, Southampton, Hampshire SO15 5RL	Expires:	27th September 2023 11:59 PM
Contract Type :	Permanent	Start Date:	As Soon As Possible
Salary:	£20,281 - £21,070 FTE, £16,089 - £16,715 actual	Job ID:	1368184
Hours:	Part Time	Suitable for:	Other Graduates



36 hours a week, permanent

37 weeks per year (term time only)

Salary: Support Staff Spine Point 19-21 (depending on experience)

£20,281 to £21,070 full time equivalent, £16,089 to £16,715 actual.

An exciting opportunity has arisen for someone to join our college staff community in the new role of Student Liaison Officer. Following a highly successful enrolment period the college is seeking to appoint a passionate and engaging individual to actively liaise with students and site users to provide help and assistance whilst supporting us to maintain a safe and supportive learning environment.

The successful candidate will be responsible for liaising with our student community when they are not accessing timetabled classes to ensure that they are using the time effectively to support their studies whilst also responding to the needs of students in respect of their individual care and wellbeing needs.

This will include deploying restorative approaches in helping to address and manage non-compliance with college rules and expectations, including behaviour, as well as a supervisory and response function across the college campus, ensuring we provide and maintain a safe environment for all.

The college is looking for individuals who are committed to holistic approaches to support students' academic and personal development. The successful candidate will need to possess excellent interpersonal and communication skills, be able work under pressure, be a team member but is also confident working independently with our students, staff and other site users.

The post will commence as soon as a possible once all safer recruitment checks are appropriate completed. All successful candidates will be required to complete an enhanced DBS disclosure.

Deadline for applications - Wednesday 27th September

Interviews to take place - Thursday 5th October

Safeguarding Statement:

Richard Taunton Sixth Form College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.