

Midday Meal Supervisor - Primary Phase

School:	Dunraven School	Posted:	31st March 2025
Location:	94-98 Leigham Court Road, Streatham, Streatham, Greater London SW16 2QB	Expires:	12th May 2025 11:59 PM
		Start Date:	As Soon As Possible
Contract Type :	Permanent	Job ID:	1475444
Salary:	£5,563.57 (Fixed spine point 4) (Inner London pay)		
Hours:	Part Time, Term Time		



MIDDAY MEAL SUPERVISOR – DUNRAVEN PRIMARY PHASE

Permanent, 12.00 – 1.30 pm Monday to Friday, Term Time Only

Pay Scale: NJC Inner London Pay Scales - £5,563.57 (Fixed spine point 4)

Required as soon as possible / April / May 2025

We require an enthusiastic Midday Meal Supervisor to work in the Primary phase of our thriving, oversubscribed and outstanding all-through school. The school's aim is "Excellence for All" and the governors wish to appoint candidates of significant ability and enthusiasm, aware of and stimulated by the challenges and potential of a successful multi-ethnic coeducational school.

DUNRAVEN SCHOOL OVERVIEW

Dunraven School's results are strong, remaining well above national averages and representing positive 'value-added'. Recognition of its marked progress has been significant and its journey as a school is important to us. For example:

- In February 2011 we were designated as both a National Support School and a Leading Edge School.
- In August 2011, we converted to Academy status.
- In 2012 we began our development as an All Through School with children starting in Reception in September 2013.
- In summer 2013 our £20 million BSF programme was completed.
- In 2016 we were designated as a National Teaching School and an Academy Sponsor. The Dunraven Educational Trust was established.
- In September 2018, our Multi Academy Trust was formally set up with the integration of Van Gogh Primary, followed by Goldfinch Primary school in January 2019 and The Elmgreen School and Rosendale Primary school in September 2021.
- In March 2023 we were judged by Ofsted as a good overall with outstanding features.

If you are successful in your application, you will share in the leadership and management of a staff who are hardworking, committed, positive in outlook and dedicated to the achievement of our students. We offer:

- a high standard of professional practice, with bespoke in-house CPD provision, and affiliation to nationally recognised courses and providers (SSAT, Teaching Leaders, Future Leaders, NPQs);
- clear pathways for career development and progression with a proven track-record of success in developing leaders;
- a supportive and collegiate environment, with regular staff social and sporting activities (such as yoga, football and House events);
- excellent opportunities for leading work with external partners (National Support School, National Teaching School);
- a culture of high trust and accountability that values creativity and innovation, leading practice locally and nationally in a range of fields.

Main Purpose

A midday meal supervisor will be part of a team that is responsible for supervising children and the school's premises during the midday break to ensure that the break runs effectively and that the safety and welfare of the children are maintained.

Duties and Responsibilities

- To safeguard children and ensure and promote their health & safety.
- Supervise pupils in in the lunch area, playground and classrooms (for wet play)
- Manage pupils' entrance and exit from the lunch area in an orderly manner

- Assisting and directing pupils in the dining areas and on the school site
- Encourage children to eat their lunch and monitor those who don't, reporting any concerns to the class teacher
- Clean up food and water spillages
- Organising lunchtime activities in conjunction with other staff.
- Coordinate constructive activities and games to interest and stimulate the children.
- Ensure positive relationships with children. Interact with children, discussions, playing a game or simply having a conversation on a one to one basis.
- Help to resolve issues between pupils during play activities Take necessary action to minimise disruption and harm to pupils, in line with the school's behaviour policy
- Observe pupils and the environment and take action to minimise any identified health and safety risks
- Deliver first aid to respond to minor incidents and refer any major incidents to a qualified first aider
- Take part in professional development training
- Feedback concerns relating to pupils' health and safety to a senior member of staff
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person

Equal Opportunities

Take responsibility for tackling racism, all types of discrimination and harassment of any kind. Dunraven Educational Trust is an equal opportunity employer committed to diversity and inclusion in the workplace.

Safeguarding

Have a due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the school and Local Authority.

Safer Recruitment Statement

Dunraven School is committed to the safety and protection of its students. An enhanced DBS check with a barred list check is a condition of employment for this post.

Dunraven is a non-smoking and non-vaping environment.

We thank you for viewing our advert and look forward to receiving your application.

Safeguarding Statement:

Dunraven School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.