

SMSA

School:	Wansdyke Primary School	Posted:	8th May 2025
Location:	School Close, Whitchurch, Bristol, Bristol BS14 0DU	Expires:	18th May 2025 11:59 PM
Contract Type :	Permanent	Start Date:	As Soon As Possible
Salary:	Salary (FTE): £23,656 Actual salary: £3,356.59	Job ID:	1481848
Hours:	Part Time		



Wansdyke Primary School

Are you a passionate professional ready to build your future?

Do you want to work in a supportive environment where your skills and contributions are valued?

Join us!

At Futura Learning Partnership, we are committed to creating an environment where every employee - whether in teaching, support, or leadership - can flourish. We strive to attract, develop, and retain the very best talent by creating a culture that values professional development, wellbeing, and inclusion.

Your Role in Building Brighter Futures

As a School Meals Supervisory Assistant (SMSA) at Wansdyke Primary School you will play a key role in contributing to the delivery of Futura’s mission statement of “Building the brightest future for all, enabling every individual to flourish”. We are looking for an individual who is passionate about living our values and making a positive impact on all the young people in our Trust.

As an SMSA you will be responsible for:

Pupil Supervision & Welfare: Oversee pupils in designated areas before, during, and after lunch, ensuring their safety, welfare, and appropriate conduct. Support positive behaviour and handle incidents as per school policy.

Health & Safety: Administer minor first aid, assist with hygiene routines, and ensure safe movement to and from dining areas. Maintain vigilance in safeguarding and child protection.

Lunchtime Support: Assist with meal-related tasks, including setting up/removing furniture, supporting healthy eating initiatives, and basic cleaning in dining areas.

Communication & Reporting: Relay relevant incidents, behaviour concerns, and accidents to leadership. Complete necessary documentation and participate in review meetings as required.

Compliance & Professionalism: Adhere to data protection, safeguarding, and health & safety regulations. Uphold trust values and undertake any required training.

What You’ll Bring to Futura

We are looking for a dedicated person who possesses:

- Basic numeracy and literacy (E)
- Experience working collaboratively in a team (E)
- Supervising pupils in a school environment (D)
- Working in line with Health & Safety policies (D)
- Good verbal communication; ability to communicate clearly (E)
- Ability to prioritise and multitask (E)
- Physically able to perform tasks like lifting, bending, and setting up/clearing tables (E)
- Resilience to work in various weather conditions during outdoor supervision (E)
- Natural communicator (E)
- Approachable and empathetic (E)
- Positive attitude (E)
- Basic First Aid knowledge or qualification (D)
- Understanding of pupils' welfare and social needs during lunchtime (D)

What We Offer to Support Your Growth

- **Professional Growth:** Continuous Professional Development (CPD), inset days, rotation and secondment opportunities, and leadership succession programmes.
- **Wellbeing Support:** Initiatives like ‘Wellbeing Moments,’ flexible working arrangements, and access to our Employee Assistance Programme (EAP) for mental health support.
- **Comprehensive Benefits:** Generous defined pension schemes, Health Cash-back Plan (covering dentist, physiotherapy appointments etc.),

and multiple retail discount schemes.

- **Sustainability Commitment:** Reducing our carbon footprint through our Climate and Nature initiatives across all schools.
- **Inclusive Culture:** A collaborative environment where diversity is celebrated, helping staff bring their best selves to work and thrive in their roles.

Application Deadline: 18/05/2025 @ 23:59

Interviews are likely to be held soon thereafter.

PLEASE NOTE: Early applications are encouraged. We reserve the right to interview and appoint prior to the closing date of the advertisement.

Futura Learning Partnership is Committed to Safeguarding:

Futura Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Your suitability to work with children and young people will form part of the selection process. For this post, prior to appointment Futura Learning Partnership will apply for a satisfactory enhanced Disclosure and Barring check, a Children's Barred list check, two satisfactory references, one of which must be from your existing/most recent employer and completed by a Headteacher/appropriate senior manager/HR Lead, satisfactory pre-employment health screening, online searches and for Teachers, a Prohibition Check in relation to the children's workforce. In some settings a Declaration will be required in order to meet our obligations under the 'Disqualification under the Childcare Act 2006.

Equal Opportunities:

At Futura Learning Partnership, we are committed to creating an inclusive environment where diversity is celebrated, and everyone is treated fairly. We encourage applications from individuals of all backgrounds and are dedicated to supporting our staff to achieve their full potential.

Safeguarding Statement:

Wansdyke Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.