

Out of School Club Assistant

School:	Kings Priory School	Posted:	27th May 2025
Location:	Huntington Place, Tynemouth, North Shields, Tyne and Wear NE30 4RF	Expires:	18th June 2025 11:59 PM
Contract Type :	Permanent	Start Date:	1st September 2025
Salary:	Up to £13.69 depending on experience	Job ID:	1488645
Hours:	Part Time		



Kings Priory School

Details

Contract type: Permanent

Closing date: Wednesday 18 June at 12 noon

Telephone calls upon application

Interviews to be held: w/c 23 June

Start date: 1st September 2025

Salary: up to £13.69 per hour plus overtime paid from holiday work

Post: 1 x part time 18 hours per week.

Term time hours: Breakfast Club 7.30am – 9.00am and After School Club 3.00pm – 6.00pm.

The Role

We wish to appoint an Out of School Club Assistant.

Morning hours: 7.30am - 9.00am. **Afternoon hours:** 3.00pm - 6.00pm

- Hours of work: Monday, Tuesday, Wednesday, Thursday mornings and afternoons.

These vacancies would be to join our team from September.

The Role

We wish to appoint an Out of School Club Assistant.

The hours of the post give you all flexibility you need allowing you more time in your day for other commitments.

This position is ideal for a Teaching Assistant who desires additional hours, or a Teacher who would like to step away from the pressures of teaching, yet still allowing the ability to work with children in a part-time environment. If you have experience of working with children, this maybe the change you need. Candidates must hold a relevant childcare qualification and have experience working in a classroom or an out of school club setting.

We are looking for a dynamic, energetic and well organised individual to assist in the operation of our Out of School Club. We welcome candidates with experience of delivering sport, dance and those that have creative flair and love to share their ideas.

Your role will be to ensure all children are safe and feel secure and that the provision you offer is consistent, effective and of a high standard. You will need to be able to build trusting relationships with children from the ages of 4 - 9 years old and provide positive feedback to parents and carers. You will need to be aware of maintaining high standards of care and follow policies and procedures in relation to safeguarding. In return we can offer a welcoming, experienced and supportive team in a well-resourced and attractive environment

Holiday hours:

OOSC Staff are required to cover the opening times of the holiday club which are 8:00am - 6.00pm.

You will be required to work your contracted hours during the holidays in line with your usual weekly contracted hours i.e. 18 hours. Hours worked during the holidays will be paid as additional overtime on top of your annual salary. You may work more hours to support the department.

We are open February, May and October half term, the second week of the Easter holidays and 4 weeks during the summer holidays.

When will I be able to take holiday?

The role will include 6 weeks leave as well as any days during the holidays you are not required to work.

2 weeks at Christmas, 1 week at Easter, 3 weeks during the Summer . This is in addition to days you will not be working during the holiday clubs.

Safeguarding Statement:

Kings Priory School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check.