

Assistant Premises Officer

School:	Lionheart Educational Trust	Posted:	12th June 2025
Location:	Leicester, Leicestershire	Expires:	2nd July 2025 03:00 PM
Contract Type :	Permanent	Start Date:	1st August 2025
Salary:	£10,131 to £10,292 actual	Job ID:	1492703
Hours:	Part Time		



Lionheart Educational Trust

Beauchamp City Sixth Form

Assistant Premises Officer

Basis: Permanent

Grade 5: £24,408 - £24,795 pro rata

Hours: 17.5 hours per week (11am - 2.30pm), 40 weeks per year

An opportunity has arisen for an enthusiastic, confident and motivated Assistant Premises Officer to join our school. The role purpose is to assist in providing high quality maintenance, security and cleanliness of the school's buildings and grounds so that all students, staff and users have a comfortable, clean, safe and well-maintained environment to work in. Whilst not essential, we would ideally like to recruit an individual that has general knowledge of building cleaning, maintenance procedures with relevant skills.

The role will also include wider school support to other premises teams within the trust when required. There will be further opportunities for training within the role and Trust.

This is an excellent opportunity to join a growing Trust with staff benefits including over 23% employer pension contribution, Health Care/Salary Sacrifice Schemes for purchasing bikes, electrical equipment, gym memberships, parking and more!

The successful candidate will have to meet the requirements of the person specification, job description and will be subject to an enhanced DBS check. We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff to share this commitment and undergo appropriate checks, therefore, all posts are subject to an enhanced Disclosure and Barring Service check.

Closing Date: Wednesday 2nd July 2025 at 3pm

Interview Date: Thursday 10th July 2025

We encourage applicants to apply as soon as possible as we reserve the right to close applications early if we receive a high volume of applicants.

The Trust strives to be a diverse and inclusive place where all staff have a seat at the table: a seat to be free, a seat to inspire, a seat to challenge and a seat to succeed.

We currently have staff networks for staff who are Black, Asian and Minority Ethnic (BAME), Lesbian, Gay, Bisexual, Trans, Queer + (LGBTQ+), staff who would describe their background as working class and staff with a disability.

The successful candidate will have to meet the requirements of the person specification, job description and will be subject to an enhanced DBS check. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Safeguarding Statement:

Lionheart Educational Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. In line with Keeping Children Safe in Education we will do online checks for anyone who is shortlisted.