

Junior IT Technician

School:	John Cabot Academy	Posted:	19th June 2025
Location:	Woodside Road, Kingswood, Bristol, Bristol BS15 8BD	Expires:	6th July 2025 11:59 PM
Contract Type :	Permanent	Start Date:	18th August 2025
Salary:	£25,136 - £27,398	Job ID:	1495292
Hours:	Full Time	Job Reference:	42970



John Cabot Academy

Job Title: Junior IT Technician

Actual Annual Salary: CLF Grade B £25,136 - £27,398 (Based on hours and working weeks)

Contract Type: Permanent

Hours: Full-time, 37 hours per week, Monday to Friday / All year-round

Provisional Start Date: 18 August 2025

Your opportunity to support a large, busy academy with all IT related duties:

We are excited to introduce a new opportunity at John Cabot Academy for a Junior IT Technician. This role is ideal for someone with a passion for technology and a desire to support staff and students in a dynamic educational environment. You'll be part of a collaborative IT team, providing first-line technical support and helping to maintain and develop the academy's IT systems.

About you:

You will have:

- A keen enthusiasm for IT and a strong interest in technical, engineering, or user-support roles.
- Good IT skills, including Microsoft Office, and the ability to troubleshoot and resolve hardware and software issues.
- Experience working in an IT support environment or similar setting.
- Excellent interpersonal and communication skills, with the ability to build positive relationships with staff, students, and external providers.
- Strong organisational and time management skills, with the ability to prioritise tasks and respond to ad hoc requests.
- A commitment to safeguarding, inclusion, and promoting the safety and well-being of children and young people.
- A willingness to keep up to date with technical developments and relevant legislation in educational IT.

Applicants are advised to refer to the full requirements of the role in the attached job description and person specification, prior to submitting an application.

In this role, you'll be a key part of the IT support function at John Cabot Academy, with opportunities to collaborate with the wider CLF IT team. You'll gain hands-on experience across a wide range of technologies and contribute to projects that directly impact the learning environment.

We offer:

- A supportive and collaborative team environment.
- Opportunities to develop your technical skills and gain experience in an education setting.
- Career development and growth opportunities within the IT Team and wider trust.

About John Cabot Academy:

John Cabot Academy is an 11-16 academy in South Gloucestershire, close to the border of Bristol. We share our site and staffing with the CLF Post-16 provision, forming an 11-18 academy, which has earned a strong reputation both locally and regionally.

We want our students to thrive academically; flourish and grow as young people. When they leave us, they will have a strong sense of self, their place in the world and the agency to fulfil their potential. To fulfil this ambition, our staff are inspired by learning and create a school where students are engaged, challenged and inspired.

We have a supportive and compassionate culture in which the whole person is nurtured, and the voice of students is valued. We celebrate the diversity of the members our community by enabling them to learn from each other, by encouraging them to respect each other's differences, and by providing opportunities to contribute to academy life and the wider community.

Why work at CLF?

We are a diverse and inclusive community of 35 academies across five cluster regions in the South West that is committed to excellence and making a positive impact. Our people bring unique perspectives, but we're all driven by a shared moral purpose and a passion for making a positive impact, whether in a teaching, leadership or support role. We're proud to foster a culture where everyone can thrive, feel valued, and make a meaningful difference to the lives of others.

We are an equal opportunity employer and proud to serve a diverse student population and our communities. We strongly believe that representation matters. Over 59% of the students who attend John Cabot Academy are from global majority groups, so we particularly encourage applicants from those groups in order to represent the students we serve, as well as wider underrepresented groups including gender, transgender, age disability, sexual orientation or religion.

We aim to remove any barriers to employment, ensuring everyone can compete on equal terms. Job share, part-time and flexible working opportunities will be considered.

What we can offer you:

- Access to a generous pension through the Local Government Pension Scheme (LGPS).
- Generous annual leave.
- A comprehensive induction and ongoing commitment to wellbeing and career progression, through a range of training, apprenticeships and in-role/wider-trust development opportunities.
- Well-being support through an Employee Assistance Programme.
- Health benefits, including wellness sessions, gym discounts, and flu jabs.
- A range of generous family leave options, including above industry average occupational maternity pay.
- Additional benefits like cycle to work scheme, on-site parking plus many more!

Recruitment timeline:

- Closing Date: 6 July 2025 @11.59pm
- Shortlisting: 7 July 2025
- Interviews: 15 July 2025

As part of our commitment to Keeping Children Safe in Education (KCSIE), we do not accept CVs – a full education and employment history must be provided through our application form.

Skilled Worker visas cannot be sponsored through this role, as it does not meet the requirements set out by government.

We reserve the right to close this vacancy early, should we receive a high level of interest in the role. Therefore, candidates are advised to apply at their earliest convenience to avoid missing out.

Safeguarding Statement:

The Cabot Learning Federation are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role has significant responsibility for ensuring safeguarding practice within the academy. This role involves working with children on a daily basis and is therefore in regulated activity.

The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including references from current and previous employers, health, right to work in the UK and a child disqualification check. The checks will also include an enhanced DBS check and a further check against the appropriate barred list.